



**2009 Employer Application/Job Description**

**Company Contact Information**

Company Name: \_\_\_\_\_

Company Mailing Address: \_\_\_\_\_

Physical Address, if Different: \_\_\_\_\_

Company Website address: \_\_\_\_\_

Name of Hiring Contact: \_\_\_\_\_

Email address: \_\_\_\_\_

Phone Number: (\_\_\_\_) \_\_\_\_\_

Best time to call: \_\_\_\_\_

**Hiring Information**

How many J-1 visa holders would you like to hire?

		By Season:		Earliest and Latest Start Dates		Earliest and Latest Finish Dates	
summer	_____	Female _____ %	Male _____ %	(____)-(____)	to	(____)-(____)	
winter	_____	Female _____ %	Male _____ %	(____)-(____)	to	(____)-(____)	
spring	_____	Female _____ %	Male _____ %	(____)-(____)	to	(____)-(____)	

Average hours worked per week \_\_\_\_\_ Overtime? Yes No

**Housing Information**

Do you provide or assist with housing? Yes No If yes, cost per week \_\_\_\_\_

If yes, provide Details (e.g. type, # of students, ) \_\_\_\_\_

Are utilities included in the rent? Yes No

Is a housing deposit required? Yes No If yes, amount \$ \_\_\_\_\_

Is deposit refundable? Yes No

**Additional Data**

Will you permit a student to find a second job elsewhere? Yes No

Location of work site best described as: Rural Resort Suburban City/Downtown

**Positions Available (PLEASE FILL IN NUMBERS NEEDED BY SEASON):**

Position	# Avail. By Season	\$ Pay Rate Per/Hr	Position	# Avail. By Season	\$ Pay Rate Per/Hr
1. _____ Su _____ W _____ Sp _____			2. _____ Su _____ W _____ Sp _____		
3. _____ Su _____ W _____ Sp _____			4. _____ Su _____ W _____ Sp _____		

**Additional Pay Rate Information :** \_\_\_\_\_

**Instructions for Students on how to apply for a position:**

Please list the reasons why a student will want to choose your company/position:  
(For example- ski pass, assisted housing, **websites** of local attractions, etc.)

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